



Eastern Metropolitan Regional Council
1st Floor Ascot Place, 226 Great Eastern Hwy,
Belmont, Western Australia 6104
PO Box 234 Belmont Western Australia 6984

Event Recycling Trailer Booking and User Agreement Form

Please complete the below details, sign and return to:

Waste Education Officer
PO Box 234, Belmont WA 6984
Tel: (08) 9424 2222
Fax: 08 9277 7598
Email: WasteEducation@emrc.org.au

Organisation: _____

Contact Person: _____

Address: _____

Contact Number(s): _____

This agreement is for the use of the trailer at the following event

Event Name: _____

Date of Event: _____ Duration of Event: _____

Location: _____

Trailer Pick Up and Drop Off at the EMRC Ascot Office (Mon-Fri, Business hours)

Date of Pick Up: _____

Approximate Time of Pick Up: _____

Date of Drop Off: _____

Approximate Time of Drop Off: _____

Contact Person: _____

Contact Number: _____

Please see Reception on arrival to pick up or drop off the trailer.



Event Recycling Trailer Guidelines and User Agreement

Please ensure you have read and understand the Guidelines and Agreement below.

- This agreement is for the use of the event recycling trailer which includes:
 - 20 x rubbish bin tops (General waste)
 - 20 x recycling bin tops
- Bin tops must be returned in a clean condition.
- The event organiser is responsible for organising a waste/recycling contractor to supply and empty the required number of bins for the event.
- The event organiser is responsible for ensuring there is a suitable location for the trailer to be stored before, during and after the event.
- Any damage needs to be reported to the EMRC.
- If there is a change in the drop off date for returning the trailer to the EMRC, the contact person **MUST** let the Waste Education Officer know of the change by phone or email.
- If the trailer and 40 lids are not required, it is possible to arrange for the required number of lids to be delivered or picked up. Please contact the Waste Education Officer.

On behalf of the event organiser, I _____ hereby agree to the provisions of this agreement:

Signature: _____

Date: _____

Position: _____